

**2, 3 and 4 SEPTEMBER 2011**

You are invited to participate in the exciting Berg Bohaaï exhibition which forms part of the Berg "Bohaai" Sports Festival. For further information about the event visit:  
[www.bergbohaai.co.za](http://www.bergbohaai.co.za).

**1. LOCATION**

Platberg Stadium, Harrismith.

**2. COST FOR THE DURATION OF THE FESTIVAL**

Deposit (Refundable if rules and regulations are adhere to)	R 250.00
PLUS	
3 X 4 m Stand for crafters in Shopping Marquee tent	R 350.00
3 X 4 m Stand for other exhibitors in Shopping Marquee tent	R 650.00
3 X 6 m Stand for exhibitors in Food Marquee tent	R1 250.00
6 X 6 m Tent	R2 500.00
1 X 1 m Stand	R 55.00 pm <sup>2</sup>
Round Tables (Seat 10)	R 60.00 each
Rectangular Tables	R 35.00 each
Chairs	R 5.00 each

Please note it is a requirement that Food Exhibitors bring tables so that clients could enjoy their meal.

**3. PAYMENT**

Fax or e-mail your application form, together with proof of payment to  
 086 608 4761 or isabelp@n3tc.co.za

ABSA Harrismith  
 Branch Code: 632 005  
 Berg "Bohaai"  
 Account number: 405 555 0531

Incomplete applications will **NOT** be accepted. Late applications will be placed on a waiting list and allocated a stand should any cancellations be made.

#### 4. SELECTION

All applications will undergo a selection process as we receive more applications than available space, which will be managed by the Berg Bohaaai Committee.

A selection committee considers all applications, which means that it is essential to complete the product description/exhibition section in the application form.

#### 5. BUSINESS HOURS

	<u>Crafters and other businesses</u>	<u>Food Stalls</u>
2 September 2011 (Friday)	12h00 – 19h00	12h00 - 23h00
3 September 2011 (Saturday)	08h00 – 19h00	08h00 – 23h00
4 September 2011 (Sunday)	08h00 – 16h00	08h00 – 16h00

Set up of the exhibitions/stalls has to be completed on Friday, 2 September 2011, by 12h00. There will be no exceptions to closure times due to night-time entertainment. You will only be allowed to evacuate your premises/stand on Sunday, 4 September 2011 at 16h00. **Please note that should you evacuate your stand prior to the set date and time, you will not be allowed to exhibit again at our Berg Bohaaai festival.**

#### 6. STANDS GENERAL

No tables, chairs, scaffolding etc. will be provided unless applied for.

#### 7. SECURITY

The festival committee cannot be held responsible for any damage or losses due to theft or otherwise.

#### 8. PARKING

Exhibitors will be given free entrance tickets for **1 car only and two people.**

#### 9. ACCOMMODATION

Please have a look on our website for accommodation details.

#### 10. GENERAL

- The festival committee reserves the right to ask any stand/stall holders to leave the Berg Bohaaai Festival area due to bad behaviour, exhibiting and selling of unspecified or unsuitable items.
- Stall/stand holders behaviour should not affect that of neighbouring stall/stand holders negatively.
- The festival committee does not accept any responsibility for products that are not sold.

11. **ENQUIRIES**

Food Stalls:

Nella da Silva: 082 442 1338

E-mail: [dasilva@megawifi.co.za](mailto:dasilva@megawifi.co.za)

Crafters/ Businesses and Other stalls:

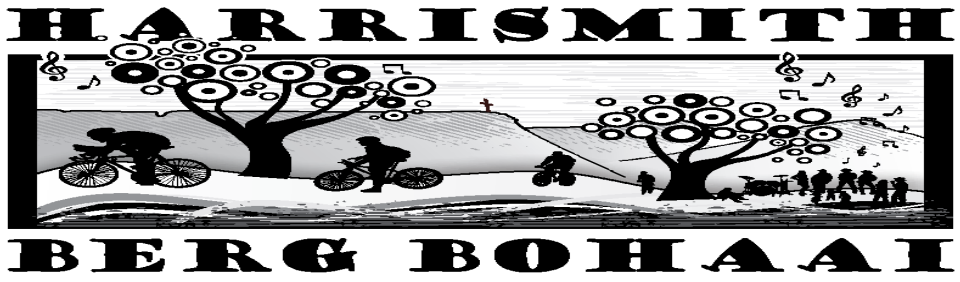
Isabel Potgieter: 082 928 0903

E-mail: [isabelp@n3tc.co.za](mailto:isabelp@n3tc.co.za)

Fax: 086 608 4763

12. **CLOSING DATE FOR APPLICATIONS:**

15 August 2011



**APPLICATION FORM  
 BERG "BOHAAI" MARKET  
 2,3,4 SEPTEMBER 2011**

**1. PERSONAL DETAILS**

NAME		TEL	
SURNAME		FAX	
COMPANY NAME		CELL	
POSTAL ADDRESS		E-MAIL	
CODE			

**2. TRADING IN: (Full description of goods please)**

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**3. STALL REQUIREMENTS**

REQUIREMENTS	QTY	TOTAL
Deposit (Refundable if rules and regulations are adhere to)		R250.00
3 X 4 m stand for crafters in Shopping Marquee tent (R350.00)		
3 X 4 m stand for other exhibitors in Shopping Marquee tent (R650.00)		
6 X 6 m tent (R2500.00)		
1 X 1 m stand outside @ R55.00 p m <sup>2</sup>		
Round Tables (seat 10) @ R60.00 each		
Rectangular Tables @ R35.00 each		
Chairs @ R5.00 each		
<b>Total payment</b>		<b>R</b>

**4. REGISTRATION NO OF VEHICLE :.....**

I accept all the conditions stipulated in this document.

**5. YOUR BANKING DETAILS TO REFUND DEPOSIT IF RULES AND REGULATIONS WERE ADHERE TO:**

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 .....  
 .....

I enclose proof of payment together with my application form (Pages 4 – 6)

**Trader Terms and Conditions**

- Sites will be allocated at the organisers’ discretion.
- Traders are responsible for their own display tables unless applied for and provide own security for their stalls and goods.
- Only one vehicle per stand and two people will be allowed to park inside the Platberg Stadium in a designated area. This will be seen as the free tickets to Exhibitors. Please note that no special arrangement will be allowed to bring in another vehicle than what you have applied for.
- To ensure that everything is in place before the gates open to the public at 12h00 on 2 September 2011. ALL stallholders are required to set up on Friday, 2 September 2011, before 12h00 or risk forfeiting their sites.

- Stallholders must also remain for the duration of the festival until 16h00 on Sunday, 4 September 2011, and are expected to trade for as many hours as possible each day:
- Tickets will be obtainable at the entrance to the festival.
- Trading hours:

	<u>Crafters and other businesses</u>	<u>Food Stalls</u>
2 September 2011 (Friday)	12h00 – 19h00	12h00 - 23h00
3 September 2011 (Saturday)	08h00 – 19h00	08h00 – 23h00
4 September 2011 (Sunday)	08h00 – 16h00	08h00 – 16h00

- Traders agree to sell only those items/products lines listed above.
- Traders may not play music in their stalls and goods may not be displayed or sold beyond the boundaries of the allocated site without prior approval.
- No firearms, weapons, violent, offensive or dangerous behaviour, glass/bottles, illegal substances, car boot music or pets will be permitted in the festival site. The organisers reserve the right to remove any items, signs, pictures or printed matter deemed unsuitable for display or sale.
- Food Stalls will have 1 power point. Other stalls or stands will have no power points. Traders must provide their own extension cords, plugs/adaptors and extra lighting.
- No trader will be allowed into the festival site without having been approved by the festival committee and without having made full payment in advance, including the trading fee and cost of festival tickets. Traders who fail to arrive at the festival, stand to forfeit the full amount paid.
- Exhibitors are entering the premises at own risk. The organisers cannot be held responsible for poor weather, water interruptions or any power failures that may occur.

I hereby verify that I have read the above and consider the terms and conditions binding.

.....  
Trader's signature

.....  
Date

## Trader Information

- Traders will need to complete and submit an application form together with proof of payment before 15 August 2011.
- All applications will be reviewed to ensure suitability.
- Sites will be allocated at the organisers' discretion.
- Traders will need to provide their own display tables unless applied for and provide own security for their stalls and goods.
- The overall presentation and visual appearance of stalls is important, and they should be colourful, imaginative and professional-looking. Goods may also not be displayed or sold beyond the boundaries of the allocated site without prior approval.
- To ensure that everything is in place before the gates open to the public at 12h00 on 2 September 2011, ALL stall-holders are required to set up on Friday, 2nd of September 2011 before 12h00 or risk forfeiting their sites.
- Traders must also remain for the duration of the festival until 16h00 on Sunday, the 4<sup>th</sup> of September 2011.
- Trading hours:

### Crafters and other

	<u>businesses</u>	<u>Food Stalls</u>
2 September 2011 (Friday)	12h00 – 19h00	12h00 - 23h00
3 September 2011 (Saturday)	08h00 – 19h00	08h00 – 23h00
4 September 2011 (Sunday)	08h00 – 16h00	08h00 – 16h00

- No firearms, weapons, violent, offensive or dangerous behaviour, glass/bottles, illegal substances, car boot music or pets will be permitted in the festival grounds.
- Tickets will be obtainable at the entrance to the festival.
- Traders may not play music in their stalls and goods may not be displayed or sold beyond the boundaries of the allocated site without prior approval.
- Food Exhibitors should bring round tables for their guests to enjoy their meal.

### Costs:

- Food Stalls will have a single power point for extra lighting purposes. (Power may not be used for any electrical heating devices, fridges or other appliances, and traders must provide their own extension cords, plugs/adaptors and lighting.)
- The Exhibitors are allowed to have 2 free entrance tickets and 1 free entrance car ticket for the weekend. Please note that no special arrangement will be allowed to bring in another vehicle than what you have applied for.
- The trading fee must be paid in full when applying for a stand and proof of payment together with the application form must be faxed or e-mail.